

LOGAN UNIVERSITY

JOB POSTING

Logan University is comprised of the College of Chiropractic and the College of Health Sciences and blends the perfect balance of tradition with innovation. Established in 1935, Logan College of Chiropractic is one of the largest and most respected chiropractic colleges in North America. Through the College of Health Sciences, Logan offers doctorate, master's degrees and bachelor's degrees that are accredited by the Higher Learning Commission of North Central.

Logan's 112-acre wooded campus is located in Chesterfield, Mo., a quiet, residential suburb of St. Louis. Its low student-to-faculty ratio provides more personalized instruction, which is most conducive to effective learning. MSNBC selected Logan's campus as an editor's pick of one of "America's Most Beautiful College Campuses." Logan offers an outstanding benefits package to eligible employees including free chiropractic care. Learn more about Logan University at www.logan.edu.

Interested candidates please send resume to: resumes@logan.edu

Job Title: Continuous Improvement Coach 6.24.15

Overview of Position:

This position is responsible for the coaching/mentoring of Logan's continuous quality improvement efforts as directed by the Director, VP Strategic Performance and Logan's President.

Some Responsibilities include:

1. As an employee, advancing the missions and visions of the University and its Colleges.
2. Coaching/mentoring strategic performance (utilizing Baldrige framework/model) projects across Logan. This includes:
 - Modeling the quest for quality improvement and reliance on fact-based decisions, activities, programs, and resources in support of continuous quality improvement;
 - Coaching, collaborating and assisting other Logan members in the Baldrige framework/model and meeting Logan's strategic and business objectives;
 - Analyzing and packaging data that is audience-friendly;
 - Assist with process mapping;
 - Collect performance and process measures and report via scorecard/dashboards.
3. Participate actively and positively in department and Logan's team.
4. Oversee collection of policies and procedures.

5. Prepare reports as requested.
6. Other duties as assigned by the Vice President or President.

Qualifications and Competencies:

- To perform the job successfully, an individual should have strong interpersonal and communication skills. Must be able to interact with people at several different levels in a professional manner. Must react well under pressure. Must have good project management skills and be able to complete projects on time. Must be able to prioritize and plan work activities.
- Minimum of Bachelor's degree with preference leadership and business administration; plus three years of continuous quality improvement experience in a higher education, health care or business environment. Must have excellent organizational and communication skills. Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Basic math skills required. Ability to define problems, collect data, establish facts, and draw valid conclusions.